



**ADDENDUM TO
MEMORANDUM OF UNDERSTANDING
BETWEEN
THE COLLEGE OF INTERDISCIPLINARY STUDIES
THAMMASAT UNIVERSITY, THAILAND
AND
COLLEGE OF SOCIAL SCIENCES, NATIONAL CHENG KUNG
UNIVERSITY, TAIWAN**

Based on the terms set forth in the Memorandum of Understanding between the College of Interdisciplinary Studies, Thammasat University (hereafter, CIS-TU) and College of Social Sciences, National Cheng Kung University (hereafter, CSS-NCKU) regarding exchange of students, faculty and researchers, the two institutions agree to implement the following in each of the academic years 2023 – 2027.

Part I: Exchange of students

1. The number of students to be exchanged is limited to two students from each institution per academic year. Each institution will seek to achieve a balance in the number of students exchanged each academic year.
2. In principle, the duration of exchange of a student is limited to twelve months.
3. The home institution will send its students in accordance with the academic calendar of the host institution. (The academic year of National Cheng Kung University is from September to June of the following calendar year and the Thammasat University is from August to July of the following calendar year.)
4. In order to facilitate the exchange of students, both institutions shall provide each other with necessary information on the application and registration requirements, including programs, school schedule, language tests, insurance coverage, etc.
5. Application for admission of an exchange student shall be presented to the host institution in accordance with the regulations of the host institution and at least five months prior to the beginning of the semester/term for which the student is applying.
6. The host institution shall, based on its own regulations, issue to a visiting student a certificate of academic records for studies completed during the exchange period, whereas the final credits to be awarded to the exchange student shall be based on the regulations of the home institution.
7. An exchange student should still follow the home institution's regulation to register and pay the regular tuition and fees to the home institution during the exchange period. No further tuition costs will be charged by the host institution.

8. The application fee is waived for a visiting student during his/ her exchange period. All the other costs, including but not limited to on-campus dormitory, off-campus lodging, travel, required medical insurance, books, personal spending, incidental institution fees, and language course tuition (if any), will be the responsibility of the exchange student. They may also be required to pay an administrative fee to either or both the host institution and the home institution.
9. An exchange student shall also respect and follow the regulations of the host institution. The host institution has the right to require an exchange student who performs substantially below the standard set by the regulations of the host institution to leave early.

Part II: Exchange of faculty and researchers

10. Each institution may arrange for members of its faculty and/or research staff to visit the other institution for research and/or teaching. The maximum number of visiting faculty and/or research staff from one institution to the other will be one per academic year and the maximum total accumulated time of all visits within one academic year will be twelve months. Both institutions should try to equalize the number per academic year of visiting faculty and research staff as well as the total accumulated time per academic year of all such visits between the two institutions.
11. A visit will normally last for a period of two to six months. Administrative assistance concerning lodging will be provided by the visited institution, whereas all the costs for the visit (including travel, meals, other personal expenses, required health insurance, etc.) will be paid for by the visiting faculty and researcher.
12. Salary of the visiting faculty and researcher for the visiting period will be provided by the home institution.

Part III: Organization of Joint Academic Event

13. Both institutions agree to jointly organize the conference, workshop, symposium, and other academic events, in which students, faculty members, and researchers could participate and exchange research information and findings.
14. The theme of the academic event, matters related to allocation of the costs, and other details will be discussed and determined on a case-by-case basis and will be subject to the principles of mutual equality and fairness.

Part IV: Additional terms

15. Specific details related to exchange of students, faculty, and researchers and co-organization of academic event, if not mentioned above, are to be decided by further consultation between the two institutions.
16. This agreement is written in English and executed in duplicate; each institution will retain one original copy. It will take effect upon signature of the executives of both institutions.

Executed for
Thammasat University
By



Assoc.Prof. Saifon Su-indrmedhi, Ph.D.
Dean, College of Interdisciplinary Studies
Thammasat University

Date: 31 July 2023

Executed for
National Cheng Kung University
By



Prof. Fu-Zen Shaw, Ph.D.
Dean, College of Social Sciences
National Cheng Kung University

Date: 31. July, 2023